**Fire Service Coordination Meeting Minutes**

**November 18, 2015**

1. **Call to Order:**

The meeting was called to order at 7:02 PM at Torrington Fire Headquarters

1. **In Attendance:**

Commissioner Benedetto, Commissioner Conforti, Commissioner Battle, Chief Brunoli, Training Officer Tripp, Mike Maccalous, David Maccalous, Jason Noad, Robert Vogt, Josh Cote and Charlie Marciano

1. **Minutes**

Jason Noad questioned the attendance listed in the minutes. Minutes will be reviewed and corrected.

* Motion was made by Mike Maccalous to accept the minutes of the previous meeting, seconded by Charlie Marciano.

1. **Apparatus & Equipment:**

* No new business

1. **Policies:**

* Jason Noad had questions regarding rules for cross-training of Fire Police and Pump Operator/Drivers. Chief Brunoli stated that any driver must meet all the requirements, i.e. physical, air pack, etc. Charlie Marciano stated he felt it would be “opening a can of worms.”
* Chief Brunoli mentioned Osha Regulation policy regarding facial hair and stated that if firefighter is Mask Fit Tested they cannot have any facial hair. This is for their safety.

1. **Black Helmet Policy:**

* No new business

1. **Training**

* Training Officer Tripp discussed applications for new members informing that all applications need to be sent to Chief Brunoli so that the background check can be done. They will then be sent to the Training Officer to be entered into the data base.
* Information was distributed to those in attendance on the TVFS Probationary Firefighter Program and briefly discussed, as well as information on Officer Development Training.
* Training Officer Tripp stated that in January he will have a Training Schedule for the entire year available.
* He will request that all Black Helmets train with on duty shifts twice a month, on the first and third Wednesdays, and he will work with all Yellow Helmets to prepare them for becoming Black Helmets.
* Training Officer Tripp discussed the training requirement hours for the ISO rating and how to meet those requirements.
* Josh Cote asked Training Officer Tripp about the upcoming “Q” class as he may have some people interested in taking the class.

1. **Equipment Account Balance**

* Charlie Marciano said there ***is $15,87102*** in the account
  + Charlie Marciano had asked when this number was going to change; Chief Brunoli informed him that usually the money is added in February but the three departments had exceeded their stipends and the money was put toward that excess rather than deposited into the Equipment Account.

1. **Strategic Plan**

* Chief Brunoli asked for input on what night everyone would like to meet to work on the Strategic Plan. Dave Maccalous stated that he could not attend another meeting. Chief Brunoli suggested that the departments go over the plan with their members and give feedback to him rather than have additional meetings.
* Chief Brunoli briefly mentioned that TFD is currently working on protocol for an Intern Program and asked that if anyone is interested to please forward names to him.

1. **Correspondence**

* None

1. **Comments from the Public**

* No comments from the public

1. **Issues from Members**

**Charlie Marciano** - reported that he was looking to purchase batteries for all the radios. The total cost to replace all batteries for the three departments would be $3483.50. Dave Maccalous state that he did not think it was a good idea to replace all the batteries at the same time, but rather stagger the replacement so that they did not all expire at the same time. Charlie asked that the group move on to other members and come back to him so he could work up numbers for partial replacement.

**Chief Maccalous** – Stated that he had received an inquiry from a potential new member, but no application as yet. He also mentioned that Brush 36 is in need of tires.

**David Maccalous** – Regarding the Support Services Plan, he said their people were confused by some of the wording and they had made some modifications to help clarify. He distributed copies of those changes to those in attendance. Chief Brunoli thanked him for taking the time to do that and suggested the group go over the plan at the next meeting. David also brought up the training classes and while he thinks they are needed he also feels the volunteers are under-utilized. This generated some lengthy discussion on how and why volunteers are called and utilized.

**President Vogt** – Stated that in an effort to avoid problems in the future, he wanted it made known that the BVFD Fire Police van is rusting and they are seeking a replacement.

**Commissioner Benedetto –** Asked to discuss the BVFD issue regarding the impact of the lack of funding would have on the department. The information had been sent to all via City email and he was given a copy. He also made several suggestions and asked questions with regard to increasing the department’s opportunities to be utilized and discussion ensued.

**Josh Cote** – Mentioned TVFD will be selling Christmas Trees

**Jason Noad** – Stated that it was hard to participate when he didn’t know if his department would be there.

**Chief Brunoli** – Announced that he has a speaker coming on Tuesday, December 1 from 8-4:30 and if anyone is interested in attending they are welcome to come as he still has a few spots open.

Discussion was returned to Charlie Marciano regarding the purchase of batteries. He stated that he could replace some of the batteries for $1600 – 2 for DVFD, 4 for BVFD and 4 for TVFD and 12 for the Fire Police. A motion was made to purchase batteries for all three departments with $1600 from the Equipment Account Balance by Josh Cote, seconded by David Maccalous. The purchase of the rest of the batteries will be reviewed in about 6 months.

**Adjournment**

The next meeting will be January 13, 2016 at 7:00p.m.

A motion was made by Charlie Marciano to adjourn at 8:00p.m., seconded by Mike Maccalous.